



CLUBHOUSE CONDITIONS OF USE

COVID & CLEANUP CHECKLIST

Conditions of Use:

- Strictly NO BALL GAMES to be played inside clubhouse and NO BOOTS to be worn inside clubhouse.

COVID Rules:

- Exclude staff, volunteers and visitors who are unwell.
- All attendees must sign in to the NSW Health Contact tracing system and must use the available hand sanitiser.
- The maximum attendees (including children) is 50 people (including those running the event).
- Social distancing of 1.5m applies at all times (except to household and close contacts).
- During high intensity exercise balcony doors should be open to enable more air flow.
- Food and drink:
 - NO: No food can be provided via self-service buffet or on plates where food is handled by multiple people (so no common access bowls of chips, dips, etc).
 - YES: Cans, bottles, wine by the glass. Food can be prepared or cooked on site. Serve food as individual pre-packaged food packets or individual pre-prepared serves (provide tongs for serving). Food served on shared plates must be handled only by one person and they must use serving tools like tongs.
- At the end of the event you must wipe all access touch points with wipes or disinfectant, including all chairs and tables and any other surfaces touched by persons

Clubhouse:

- All chairs, tables and any other furniture to be packed away after use, ensuring they are wiped clean ready for next function. Chairs and tables to be stacked in northeast corner.
- Floor to be swept and if necessary mopped clean with mop found in storage room off kitchen.
- All rubbish bins to be emptied and rubbish deposited in or beside (if no room permits) council bins located outside near car park. Fresh bin liners found in storage room off kitchen.
- In the event of recycling bottles etc, please ensure these are removed from clubhouse at the end of the function or left in/by council bins located near car park.
- Excess tubs or bins to be placed away in storage room off kitchen.
- When leaving, all doors must be checked to confirm they are locked, and the security system armed.

Kitchen Area:

- Stove top/Oven/Oven Door/Microwave/Sinks to be left scrupulously clean. Cleaning equipment found in cupboard above microwave/ storage room off kitchen.
- All bench tops to be left completely clear and clean. All glasses, platters, mats, electronic equipment, cleaning equipment to be placed in cupboards or storage room off kitchen.
- All non-perishable food and drink stores unable to fit into Bar fridge and SFC cupboards to be stored in Storage room off kitchen. The door to this storage room must be locked at all times.

Common (White) Fridge/Freezer:

- Food and drinks to be removed from common fridge unless it is to be used for a function in the next day or two. In this case please leave a prominent note with the food, and minimise the space occupied in fridge.
- With the exception of ice used to treat injuries, please remove frozen food from freezer or note as above.

Seaforth FC (Glass Doors) Fridge:

- Access to this fridge must be restricted at all times as per the terms of Responsible Service of Alcohol.
- This fridge must be locked when leaving.

Balcony:

- All rubbish removed from tables and floor before closing clubhouse.
- All bins to be emptied.
- All tables to be cleared and wiped clean. Tables and stools to be left in a tidy manner.
- Side gate door to balcony to be closed and locked when leaving.

